

## SITE SETUP CHECKLIST

### 1 INTRODUCTION

The Site Setup Checklist is to be checked and signed as satisfactory by a suitably authorised person before works commence on a site.

<b>Contract/Job Name</b>	The Paddocks
<b>Contract/Job Number</b>	P1
<b>Date</b>	
<b>Site Setup Check Completed by</b>	
<b>Signature</b>	

PLEASE READ THE NOTICE BELOW BEFORE SIGNING THIS DOCUMENT

I am satisfied that the site for the contract/job named above has been set up to an adequately safe standard for works to begin.

Inspection Checklist	Tick
ACCESS	
Safe separate site access for pedestrians and vehicles has been set up and marked.	
ASBESTOS	
Any Asbestos Containing Material has been identified, labelled and protected.	
DRINKING WATER	
Drinking water is available from mains, bottle or tap.	
Drinking water is clearly labelled.	
DRYING ROOM	
Facilities to dry and change wet clothes are available.	
HOT & COLD RUNNING WATER	
A supply of hot and cold running water is available.	
EATING & DRINKING	
Sufficient tables & chairs for all personnel to sit down indoors to eat/drink are available.	
Facilities to prepare hot food and hot drinks are available.	
FIRE SAFETY	

Inspection Checklist	Tick
Fire points have been established and equipped with:-	
Fire Safety Notice.	
Fire Blanket.	
Fire Extinguishers suitable for all works to be carried out on site.	
Fire Plan showing Fire Escape Routes.	
FIRST AID	
First Aid kits have nothing missing and are accessible.	
OCCUPATIONAL HEALTH & ENVIRONMENT	
Noise Assessments have been completed.	
COSHH Assessments have been completed.	
PERSONAL PROTECTIVE EQUIPMENT	
Adequate and task appropriate PPE is available for all personnel.	
Extra PPE is available for any site visitors.	
RISK ASSESSMENTS	
Risk Assessments have been completed.	