



SITE INSPECTION CHECKLIST

1 INTRODUCTION

In order to ensure that the Organisation's Health & Safety Policy is being implemented on a daily basis and that high standards of health and safety are being maintained on site, each site will be inspected daily (preferably at a different time each day) by the Site Manager, Foreman or suitably appointed person.

The results of the inspection and any appropriate correction action taken are to be recorded and filed.

This document gives guidance as to the particular areas that should be regularly checked while walking around the site.

Contract/Job Name	The Paddocks
Contract/Job Number	PD
Date	
Inspected By	
Signature	

Inspection Checklist	Checked	Comments
ACCESS		
Safe separate access to site for vehicles and pedestrians is in place.		
All personnel can reach their area of work safely.		
Gangways, ladders, roads, passenger hoists, staircases and scaffolds are in good condition.		
Open edges on scaffolds, mobile work platforms, excavations, gangways etc. have suitable guard rails or other edge protection.		
Holes are securely guard railed or are covered with fixed marked covers.		
Working areas and walkways are free from slip and trip hazards and obstructions.		
COSHH		
Any substances which are hazardous to health have been identified and suitable controls to eliminate or minimise risk of exposure are in place.		
ELECTRICITY AND OTHER SERVICES		
Cables and leads are adequately protected and positioned safely.		
Suitable plugs are being used.		
Electrical equipment has been visually checked today.		
No vehicles manoeuvring unsupervised under power lines.		