



The Data Protection Act 1998 requires the Health and safety Executive (HSE) to inform you that this form may include information about you (this is called 'personal data' in the Act) and that we are a 'data controller' for the purposes of this Act. HSE will process the data for health, safety and environmental purposes. HSE may disclose these data to any person or organisation for the purposes for which it was collected or where the Act allows disclosure. As data subject, you have the right to ask for a copy of the data and to ask for any inaccurate data to be corrected.

Notification of construction project

Who should use this form

- Any person who needs to notify a project covered by the Construction (Design and Management) Regulations 1994 which will last longer than 30 days or 500 person days.
- The form can be used by contractors working for domestic clients. In this case only parts 4-8 and 11 need to be filled in.
- Any person sending updated information which was not available at the time of initial notification.
- Any day on which construction work is carried out (including holidays and weekends) should be counted, even if the work on that day is of short duration.
- A person day is one individual, including supervisors and specialists, carrying out construction work for one normal working shift.)

Where to send the form

- The completed form should be sent to the HSE area office covering the site where construction work is to take place.

When to send this form

- You should send this form as soon as possible after the planning supervisor is appointed to the project. In the case of work for a domestic client the form should be sent in as soon as the contractor is appointed.

1 Is this the initial notification of this project or are you providing additional information not previously available?

Initial notification

Additional notification

2 Client: name, full address, postcode and telephone number (if more than one client, please attach details on separate sheet)

Name:

-

Address:

The Paddocks, Green Lane, Long Village, Bristol, Avon

Postcode:

BS30 1DE

Telephone number:

3 Planning Supervisor: name, full address, postcode and telephone no.

Name:

David Smith

Address:

The Spinney, Weston Road, Bristol, Avon

Postcode:

BS67 1GH

Telephone number:

4 Principal Contractor: (or contractor when project for a domestic client) name, full address, postcode and telephone no.

Name:

-

Address:

The Paddocks, Green Lane, Long Village, Bristol, Avon

Postcode:

BS30 1DE

Telephone number:

5 Address of site: where construction work is to be carried out

Address:

The Paddocks, Green Lane, Long Village, Bristol, Avon

Postcode:

BS30 1DE

6 Local Authority:

Name of the local government council or authority within whose area the construction work is to be carried out.

The Pithay, Bristol , The Pithay, Bristol

7 Please give you estimates on the following:

Please indicate if these estimates are:

original revised (tick relevant box)

a. The planned date for the commencement of the construction work

08/06/2006

b. How long the construction work is expected to take (in weeks)

52

c. The maximum number of people carrying out construction work on site at any one time

20

d. The number of contractors expected to work on site

3

8 Construction work: give brief details of the type of construction work that will be carried out

5 Unit New Build Housing Development

9 Contractors: name, full address and postcode of those who have been chosen to work on this project (if required continue on a separate sheet). (Note this information is only required when it is known at the time notification is first made to HSE. An update is not required)

Person 1, Contractor No 1, My Street, My Town, My County, My Postcode
Person 1, Contractor No 1, My Street, My Town, My County, My Postcode
Person 2, Contractor No2, My Street, My Town, My County, My Postcode
Person 1, Contractor No 1, My Street, My Town, My County, My Postcode
Person 1, Contractor No 1, My Street, My Town, My County, My Postcode
Person 2, Contractor No2, My Street, My Town, My County, My Postcode
Person 3, Contractor No 3, My Lane, My City, My County, My Postcode

Declaration of planning supervisor

10 I hereby declare that Smith Architects, David Smith (name of organisation)

has been appointed as planning supervisor for the project

Signed by or on behalf of the organisation

Print name Date

Declaration of principal contractor

11 I hereby declare that MJ Moorlands Builders & Contractors, - (name of principal contractor)

has been appointed as principal contractor for the project. (or contractor undertaking project for domestic client)

Signed by or on behalf of the organisation

Print name Date

Please continue on this page if necessary